




<p>South East Cornerstone Public School Division Health and Safety Response Plan</p>	 <p>Government of Saskatchewan •Primary and Secondary Educational Institution Guidelines•</p>	 <p>South East Cornerstone Public School Division •Division Level Guidelines•</p>	 <p>Radville Regional School Program Plans</p>
<p>1 Education Delivery</p>	<p>*On June 9, 2020, the Government of Saskatchewan announced that in-classroom learning will resume for the 2020-21 school year. This is the full working document as approved by the Ministry of Education on August 1, 2020. *UPDATE: August 15, 2020 Government of Saskatchewan announced that the first student day will be September 8th. It was also announced that all schools will have their plans posted and communicated with staff and parents by August 26. Furthermore additional time would be allocated to staff training.</p>	<p>*SECPD has developed two overarching guiding documents, <i>SECPD COVID Health and Safety Response</i> and <i>SECPD COVID Response Education Delivery</i>. Please note that all Administrative Procedures and processes remain in effect unless otherwise indicated. *Furthermore, all staff will continue to work in their assigned work environment consistent with non-COVID practices. *UPDATE: August 18, 2020 * Students will begin school on September 8th which will be a Day 5 in the six day cycle. We will have a staggered start. Thus one half of each cohort, Grade 1-12, will attend on September 8 and the other half on September 9. All students will attend on Sept. 10. Schools will communicate with families during the week of Sept 1-4 to advise parents of assigned attendance dates. * All schools will have their plans posted on their school websites by the end of day August 26th. * Staff will contact families regarding each child and class procedures/expectations to assure understanding of expectations for the first day back. * Staff will have the opportunity, from Aug. 26th – September 4th, to prepare and train for new procedures.</p>	<p>*Each of the 37 physical schools is asked to review the <i>Primary and Secondary Educational Institution</i> guidelines and the SECPD COVID Health and Safety Response. Each school is asked to develop specific plans for their school which is in alignment with the aforementioned plans. Plans will be submitted and approved by area Superintendent of Schools.</p> <p>This is an evergreen document and will be revised when changes are required by the direction of the SK Health Authority, Ministry of Education or Southeast Cornerstone Public School Division.</p> <p>All students will participate in the 2020-21 school year; this school year will not be voluntary learning.</p> <p>RRS students will begin the school year with a staggered start date. Approximately half of each cohort will attend on September 8th and the remaining half will attend on September 9th. Content of both days will be the same. Communication home as to which start date a family will come on will occur during the week of September 1st. At this time, teachers will be reconnecting with families, sharing new class procedures, as well as new school expectations.</p> <p>RRS staff will be working two weeks prior to September 8th to train and prepare for the new procedures.</p>

2	<p>Personal Protection Equipment</p>	<p>*UPDATE: August 11th, 2020 Government of Saskatchewan updated recommendations: Students in Grades 4 through 12 wear a mask in high traffic areas, such as in hallways and on buses.</p> <p>For those students in Grades 9 through 12, masks may be required in classrooms where it is not possible to maintain physical distancing or where students are outside of the cohort within their classroom, as well as all teachers and staff.</p>	<p>*PPE has been ordered for Students Services to utilize when supporting personal care for students.</p> <p>*PPE has been ordered and will be required when supporting students who become ill while attending school.</p> <p>*The system has also ordered and will supply disposable masks.</p> <p>*Parents/visitors to schools will be limited and asked to remain only at entrance. In event of requirement to enter, disposable masks will be required and will be provided.</p> <p>*UPDATE: August 12th, 2020.</p> <p>Level 2.0 All students grade 4-12 will wear masks on busses as well as when in high density areas as determined by the school. Schools will consider all areas where physical distancing is not possible and where there is the possibility of high congestion areas of students.</p> <p>* All students in 9-12 are required to wear masks at all times when physical distancing is not possible AND when they move outside of their cohort. Thus, masks are to be worn in classrooms with few exceptions due to size of class.</p> <p>* At this time students in Grades 4-8 that are cohorts will not be required to wear masks while in class.</p> <p>* When students are present, staff are required to wear masks in all school facilities and on buses.</p> <p>* When students are not present, masks must be worn by staff only when they are unable to physically distance.</p> <p>* There may be some students who due to personal health and or developmental challenges for which masks are not appropriate. For intensive needs students this will be determined with the support of the child’s parent and full support team. For non-intensive needs students, medical documentation will be required for an exemption.</p> <p>*Level 2.5 - Adaptations from Level 2.0 will occur at the direction of the CMO and or local medical health officers and will be guided by transmission rates in the local region.</p>	<p>Masks will be optional in our K-3 cohort.</p> <p>Masks will be required for students in our grade 4-6 cohort and our 7-8 cohort when in high density areas, where social distancing isn’t always possible. These areas include, buses, entrances, hallways, bathrooms, and selected common areas.</p> <p>Masks will be mandatory in our grade 8-9 cohort, 10 cohort, 11 cohort, and 12 cohort when physical distancing is not possible AND when they move outside of their cohort or someone moves into their cohort. As there is limited mixing of cohorts in these rooms masks are mostly dependent on the ability to physical distance in the cohort classroom.</p> <p>Masks are mandatory for all staff when students are present, whether that be in the facility or on a bus.</p> <p>When students are not present and social distancing is possible, staff will not be required to wear a mask.</p> <p>For students with intensive needs, the student support team, which includes parents, will decide if a mask is appropriate.</p> <p>Medical documentation will be required for those students to do not fit this criteria and wish to not wear a mask.</p> <p>RRS has set up a station at the west, front, and east entrance for those students that do not have a mask upon entering the school. There will be a sign-in sheet at the front entrance for those exceptional circumstances that someone enters the building.</p> <p>During our staggered start days on September 8th and September 9th, staff will teach students proper mask use and proper mask etiquette.</p> <p>Proper mask use and proper mask etiquette will be shared with families via the school website.</p>
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3	Hygiene	<p>* Promote proper hand hygiene practices for staff and children. Practices must include using soap and water when hands are soiled and hand sanitizer when visibly clean. Although general use containers need to be available, where possible, students and staff should have their own hand sanitizer. Supervise the use of hand sanitizer with young children.</p>	<p>*School staff will teach proper hand hygiene and other safety practices during Significant 72 (First days of school) and review as needed. *Schools are asked to post and share the handwashing protocol as provided by SECPSD in newsletters and on the websites. *School staff will add personal hand sanitizer to school supply lists.</p>	<p>RRS will have a staggered start to the school year to efficiently teach new procedures around handwashing and hand sanitizer stations.</p> <p>Signage has been added to classrooms, washrooms, water bottle filling station, and other high touch areas.</p> <p>Protocols are posted on school website and noted on Facebook and Twitter.</p> <p>Non-scented hand sanitizer has been added to school supply lists.</p> <p>Teachers will teach with the doors open to limit use of door knobs.</p> <p>Some high traffic areas have been eliminated, such as microwaves, hand-in buckets, vending machines.</p>
	Hygiene	<p>*Hand sanitizer must be approved by Health Canada (DIN or NPN number) and listed as effective for use against COVID-19 (per Health Canada website).</p>	<p>*SECPSD will order containers of hand sanitizer dispensers and hand sanitizer to be placed in all learning spaces and entry ways in all schools and facilities. *SECPSD will design and order hand hygiene signage for schools and staff will be asked to post these in prominent locations. *Facilities staff will order centrally to ensure the hand sanitizer meets the requirements.</p>	<p>Hand sanitizing is required for all staff and students when they enter the school building. Hand sanitizing stations have been set up at each entrance, as well as hand sanitizing dispensers in each student learning space.</p> <p>Staff are familiar with the SDS sheets regarding the safe use of hand sanitizer.</p>
	Hygiene	<p>*Except when in close contact with a sick student, masks and eye protection are not required, beyond those used by staff as part of their regular precautions for hazards normally encountered in the workplace. They should only be used when all other controls have been fully explored. *UPDATE: As per provincial release on August 11th, 2020, masks for Grade 4-12 students on buses and in high density areas are recommended as well as for Grade 9-12 students in classes when physically distancing is not possible. It is recommended all staff wear masks.</p>		<p>See previous mask information in section 2</p>
4	Limiting Physical Contact	<p>*For younger children, maintaining physical distance is less practical and the focus should be on minimizing physical contact instead.</p>		<p>As per the Government of SK Primary and Secondary Education Institution guidelines.</p>
	Limiting Physical Contact	<p>*Staff, parents and students must encourage and practice preventative measures, such as limiting physical contact, throughout the school day (i.e. during instruction, recess, nutrition programs, extra-curricular) and avoiding close greetings (i.e. hugs, handshakes.)</p>	<p>*Staff will teach processes and practices to support physical distancing in the Significant 72. *This will be an on-going focus throughout the year. *Lessons can be developed within applicable curriculum.</p>	<p>Staff and students will practice processes that support physical distancing. Information on processes and practices will be distributed to RRS families.</p> <p>Students will stay within their cohort as much as possible throughout the school day.</p> <p>A timetable has been designed to limit the number of teachers that a student has in a school day. Teachers will move to students, rather than students moving to teachers.</p> <p>Students will be encouraged to not use bulletin boards and white boards.</p>

	Limiting Physical Contact	*Help younger children learn about physical distancing and less physical contact by creating games that include basic principles such as 'two-arm lengths apart' and avoid close greetings like hugs or handshakes. Encourage physically distant greetings such as 'air fives' and waves.	*Staff is asked to incorporate into phys-ed classes or other appropriate curriculum, opportunities to teach non-contact activities/games that do not utilize shared equipment that students could play at recess/noon.	Teachers will use professional learning groups to expand their knowledge of non-contact activities and games. These activities will can be used on the playground, on the grounds, and within the regular Physical Education curricula.
	Limiting Physical Contact	*Plan for reduced physical contact activities, and where possible, avoid activities that require clustering around a particular item or small area.	*Limit the use of school lockers and cubbies as these are areas that are difficult to social distance – encourage backpack use and keep backpacks at desk or on person at all times. *Continue the practice of single access point to the public. *Consider a varying format to circle time and cooperative learning groups – continue to use cooperative learning as it is an effective learning strategy – however, consider health and safety techniques that will allow for distancing.	<p>Backpack usage is encouraged to bring materials into the cohort and keep materials in the cohort. Backpacks can be hung on their chair or rest beside their desk.</p> <p>Students in grades K to 6 are provided a cubby in the back of their classroom. Students will access the cubby individually or by a color code system so that social distancing is always possible.</p> <p>While the weather is warm, there may not be a need to access a locker.</p> <p>Classroom procedures are in place to access elementary cubbies. Grade 7/8 cohort have spaced lockers with a procedure to access. Grade 8/9 cohort will have spaced lockers with a procedure to follow.</p> <p>10-11-12 locker groupings are not in a "grade configuration to encourage social distancing.</p> <p>The west and east student doors will be locked after a staggered entrance in the morning. The front doors will remain open for student safety reasons.</p> <p>Access to the school building is restricted to staff and students, unless an exceptional circumstance presents itself. Such a circumstance must be approved by school administration. Signage has been added to the main entrance to help parents and visitors access the office.</p> <p>There will be no public access to RRS.</p>

	Limiting Physical Contact	<p>*Modify procedures for entering the building to support physical distancing. Possible strategies include staggered entry into classes and schools, separate group entrances, limiting pickups and drop offs to one parent/guardian, etc.</p> <p>UPDATE: Government August 11, 2020</p> <p>* Staggered start times, breaks and end times, where possible.</p>	<p>*Stagger dismissals and entry into the building to ensure boot rooms are not congested. Communicate the plan with parents.</p> <p>*Mark entries to the school with tape, lines or x's, to show students how to distance while entering.</p> <p>*Designate cohort gathering spaces outside for recess and for return to the school. Use chalk/paint to designate areas.</p> <p>*Signs have been ordered for school use promoting physical distancing.</p> <p>*Schools will advise parents through back-to-school newsletters that buildings will be limiting access to one parent. Parents will remain outside when dropping students off or picking up.</p> <p>*Face to Face Teacher training for QBS, CPR and First Aid. (Postponed until further notice)</p>	<p>K-3 cohort cohort have a designated area on north side of their classroom and will enter the building on the west side of the school.</p> <p>4-6 cohort have a designated area on the west side of the west entrance and will enter the building on the west side of the building.</p> <p>Grade 7-8 cohort have a designated are on the southwest grass in front of the school and will enter the main entrance.</p> <p>Grade 8-9 cohort have a designated area on the southeast grass in front of the school and will enter through the main entrance.</p> <p>Grade 10 have a designated area southeast of the east entrance and will enter the east entrance.</p> <p>Grade 11 have a designated spot at the west end of the parking lot and will enter on in the east entrance.</p> <p>Grade 12 have a designated spot at the northeast corner of the school and will enter through the east entrance.</p> <p>Parents will drop of K- 7/8 split students by the exit of the bus lane.</p> <p>7-9 students will be dropped off by the sidewalk coming off Main Street.</p> <p>10-11 -12 students will be dropped off by the staff parking lot or enter their designated zone via the parking lot The bus lane will not be used.</p> <p>Homeroom teachers will bring in the cohorts one at a time, ensuring no congestion at the entryways. This will occur at a designated time and operate much like you enter a grocery store. Students will enter and go directly to homeroom.</p> <p>Entryways are marked with arrows to ensure the proper flow of movement. These procedures will be taught at school start up and reinforced throughout the school year.</p> <p>Cohorts will have breaks together, as well as leave for lunch (if leaving for lunch) and re-enter after lunch as a cohort. Breaks will be staggered so that no two cohorts create a congested area in the school or while re-entering the school.</p> <p>Signs have been placed in high traffic areas that promote social distancing.</p> <p>A newsletter specific to new procedures will be shared with parents.</p>
	Limiting Physical Contact	<p>*Stagger recess/snack, lunch and class transition times to provide a greater amount of space for everyone.</p>	<p>*Noon – request that children go home at lunch as much as possible.</p> <p>*Rearrange eating areas so that students remain in classroom cohorts when possible and remain in the same physical space where they were previous to lunch.</p> <p>*Discourage the use of microwaves.</p>	<p>Elementary classrooms utilize a flipped lunch schedule where one eats while the other uses the playground.</p> <p>Students who remain at school for lunch, will eat within their cohort room. Common lunch areas have been eliminated. Students will sanitize their hands prior to eating. Students will</p>

				<p>wipe down their desk prior to eating and after eating.</p> <p>Microwave use has been eliminated to avoid a high touch area. For young students, parents are encouraged to use packaging that students can open on their own.</p> <p>While water fountains will be covered, our water filling station will remain accessible so that students can fill a personal water bottle.</p> <p>Food and drink shall not be shared.</p>
	Limiting Physical Contact	*Children from the same household (e.g. siblings) do not need to maintain physical distance from each other.		As per Government of Saskatchewan Primary and Secondary Educational Institution Guidelines
	Limiting Physical Contact	<p>*Wherever possible, physical distancing should be maintained, even within the same group. Consider modifying room configurations (e.g. separating tables) to promote physical distancing.</p> <p>UPDATE: Government August 11th, 2020</p> <p>* Front-facing instruction for students, any exceptions will be identified for approval by public health</p>	<p>*Ensure all classrooms are de-cluttered, remove any soft fabric furniture or removable rug/carpet areas.</p> <p>*Arrange desks/tables with as much distancing as possible.</p> <p>*Arrange seating areas so that all are facing same direction as much as possible.</p> <p>*Mark all areas where students would congregate for a line into distancing spaces as much as possible with provided signage from SECPSD.</p> <p>*Use single file line up only.</p> <p>*Changerooms will not be accessed, therefore changing out for PE will not be required at this time.</p> <p>*Fire Drills can be practiced by cohort, rather than school wide.</p> <p>*School lockdown processes should be reviewed and discussed but not practiced at this time.</p>	<p>Furniture that encourages multiple seats have been removed or altered to reflect physical distancing.</p> <p>Rugs have been put into storage.</p> <p>Classrooms have been set up to utilize the most possible physical space between desks that are facing the same direction.</p> <p>Where single files lines are utilized, such as entrance, marks have been drawn to distance students.</p> <p>Change rooms are not being utilized; students are not required to change for P.E.</p> <p>Fire drills will be practiced by cohort, at separate times than other cohorts are practicing them.</p> <p>Lockdown drills will be discussed, but not practiced at this time.</p>
			*Small group instruction – use alternate spaces to ensure as much physical distancing as possible or use engineered barriers as provided by SECPSD.	Engineered barriers store in Room #7 with a booking procedure run through the Learning Support Teacher.
	Limiting Physical Contact	*Incorporate more individual activities or activities that encourage more space between students and staff. Activities that require physical contact should be avoided.		This item was addressed in an earlier section.

<p>Limiting Physical Contact</p>	<p>*Groups of students and the staff members assigned to them should stay together throughout the day and not mix with other groups. Staff should remain with the same group whenever possible. Strive to minimize the number of different teachers and educational assistants that interact with groups of students throughout the day.</p> <p>UPDATED: Government on August 11, 2020.</p> <ul style="list-style-type: none"> • Teacher and class cohorting, with a focus on cohorting teachers to a limited number of students and keeping students in one cohort as much as possible; • In elementary school settings, students’ cohorts will be the classroom; • In high school settings where cohorting is more complex, school divisions will be encouraged to find creative solutions to move students in cohorts where possible; 	<p>*Cohorts:</p> <ul style="list-style-type: none"> **Schedule high school classes with thought to cohorts. **Minimize movement in the hallways at any single time **Keep cohorts together as much as possible **Have teachers move when possible and not students **Use a homeroom structure for teacher assignment PreK-9 **Keep cohorts at 28 or under. When there is an exception that cannot be avoided, schedule the class into a larger physical space to support distancing. **Schedule timetable for cohorts with same teacher back to back. **Large classes such as band/choir should be held in a large space where physical distancing can be actualized – multi-purpose rooms, gymnasium. **UPDATE: Band/Choir/Performing Arts will follow the guidelines in Re-Open Saskatchewan Performing Arts Guidelines. (Guidelines were updated on August 1st, 2020 and in them implement a 4 meter distance between participants. Thus SECPD will not be offering traditional Band or Choral until further notice.) This extends to classroom singing, general singing and playing of wind instruments (recorders) at all grade levels until further notice. **Block schedule/timetable for limited cohorts and teacher changes/day. **Minimize number of teachers with any cohort. **Stagger the breaks within the course. **Prep release needs to be blocked/scheduled in extended time slots to minimize the number of cohorts/day for the release teacher and also to reduce the number of adults with the student cohort for any given day. **Limit EA movement – stay with the class the child is typically in – limit the number of other cohorts the EA is working with. **LST/RTI – arrange into blocked time with cohorts of students when and where possible. Preference is to use a push in model, thus schedule longer periods of time with the cohort before moving on. Use an engineered barrier for this instruction. Use disinfectant as much as possible. *Consultants, Coordinators, Superintendents meet virtually as much as possible to support staff. *If supporting students meet face to face using distancing and engineered barriers. *Anyone who is not consistently timetabled is asked to track classes visited and times/dates for contact tracing purposes. *In school administrators – utilize physical distancing and hygiene practices throughout the day. 	<p>Students will stay within their cohort as much as possible throughout the school day. Timetable has been designed to limit the amount of teachers that a student has in a school day.</p> <p>Teachers will move to students, rather than students moving to teachers. Teacher work spots will be disinfected by the outgoing teacher.</p> <p>Ex) Desk, computer, whiteboard brush/marker.</p> <p>Parents / students are asked to label personal items. There will be no sharing of personal items.</p> <p>School assemblies will happen on Microsoft TEAMS.</p> <p>Hands on classes such as P.A.A., Construction, Phsy Ed, will have extra precautions put in place by the school planning team, as both physical distancing and cleaning routines are needed.</p> <p>Response to Intervention Coaches and Learning Support Teachers will contact parents to discuss student programming plans, along with the new procedures associated with those plans.</p> <p>Response to Intervention Coaches and Learning Support Teachers will track daily cohort assistance for contact tracing purposes.</p> <p>Students taking an online class will do so within their cohort, have an alternate plan set up (approved by administration) where cohort contamination would not occur.</p> <p>Students on spare will either go home for spare, while following proper exit procedures, or remain in the cohort to work on homework.</p> <p>Art outcomes that include singing will not be reported on.</p> <p>Substitute staff will be provided a procedural manual prior to coming to the school.</p>
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	Limiting Physical Contact	*Modifications may be needed for all shared spaces, including boot rooms, hallways, waiting areas, etc. Thought can be given to establishing visual cues and direction flow plans.	<p>*Stagger class/grade level movement in halls to avoid meeting other groups when and where possible.</p> <p>*This item has been addressed previously in this document.</p>	This item has been addressed previously in this document.
	Limiting Physical Contact	*Specific responses for Prekindergarten and Kindergarten environments will be developed by school divisions, taking into account the unique nature of the learning programs and student development.	<p>*Prek and K programs continue as normal as possible with a Play and Exploration philosophy.</p> <p>*Consider reorganizing and decluttering rooms and removing buckets of toys.</p> <p>Compartmentalize toys in packages for each student.</p> <p>*Have designated toys/equipment for AM and PM programs of Prek to allow for cleaning.</p> <p>*Utilize EA time to assist with cleaning toys/equipment.</p> <p>*SECPSD Early Learning Team will develop guidelines (reference daycare guidelines).</p>	<p>The Kindergarten program will continue as normal as possible in a play and exploration philosophy.</p> <p>EA schedule will reflect the need of Kindergarten cleaning of toys and equipment.</p> <p>Packages of toys and materials will be grouped for individual students.</p>
	Limiting Physical Contact	*Where possible, school division administrators and staff should use telephone or video conferencing to meet with staff and parents.	*Use Microsoft Teams video meeting capability when possible for MAPS meetings, student/parent/teacher meetings including Student Led Conferences, goal setting, etc.	<p>Microsoft TEAMS will be used for meetings, Student Led Conferences, and school celebrations.</p> <p>Inclusion of "How to" for TEAMS will be a part of school communications home.</p>
5	Limiting Shared Materials and Equipment	*Establish clear protocols for bringing materials (i.e. bags, school supplies) into and out of schools	<p>*Develop school level guidelines/protocol for bringing materials into and out of school.</p> <p>*Avoid the use of lockers and cubbies (this will be revisited into the fall when winter begins to descend.)</p>	<p>When possible, the students will upload materials to TEAMS that they need for homework.</p> <p>While the weather is warm, there may not be a need to access a locker.</p> <p>Classroom procedures are in place to access elementary cubbies.</p> <p>Grade 7/8 cohort have spaced lockers with procedure to access.</p> <p>Grade 9-10-11-12 locker groupings are not in a "grade configuration to encourage social distancing.</p> <p>Detailed info is provided earlier in this document.</p>
	Limiting Shared Materials and Equipment	*Where possible, remove or reduce play with toys that encourage group play in proximity or increase the likelihood of physical contact. Keep toys that encourage individual play.	<p>*Do not use shared/group pens, crayons, scissors, glue etc.</p> <p>*Develop no contact games/activities, teach them in class for students to engage in at recess.</p>	This item has been addressed previously in this document.

	Limiting Shared Materials and Equipment	*Students and staff should not share food and drinks and other personal items. Label personal items with the student's name to discourage accidental sharing.	*Students and staff should be encouraged to bring their own, labelled water bottle. *Request that all belongings are labelled and not shared usage. *Individualized lunches – no buffet, communal meal serving for students or staff. *Pay attention to staff room equipment – clean hands after coffee maker usage, water dispenser use, etc. Ensure physical distancing in this space as well.	Students and staff should not share food and drinks and other personal items. Water fountains will be unavailable for student use. Students should bring a labelled water bottle to school which can be filled at the water bottle filling stations. If one isn't available and the student is in need for the day, one will be provided. Parents/Guardians are asked to label personal items including school supplies with the student's first name and last initial to discourage accidental sharing. Staff will be encouraged to pay close attention to their use of common staffroom equipment – clean hands after using common items such as coffee makers, water dispensers, copiers, refrigerator and oven handles and dials, etc. Ensure physical distancing in all staff common spaces. Staff room will have a limit to 4 people in it at a time. Overflow if needed, will be the main entrance.
	Limiting Shared Materials and Equipment	*Strategically limit the number of touch points per day on electronic devices.	*Limit the number of touch points per day on electronic shared devices – ensure proper wiping after and before usage. *Consider distributing technology/carts of laptops to stay in the classroom instead of moving between different classrooms.	Laptops in cart have been dispersed throughout cohorts. Devices will be wiped down by both the student finished with the device and then again by the student that eventually uses the device next. The keyboard, mouse, and screen will be wiped down with disinfectant. While using a disinfectant wipe, gloves must be worn. The cohort teacher will supervise this process. Computer Lab will be booked by morning blocks and afternoon blocks. Cleaning will be done at noon hour by custodial staff.

	Limiting Shared Materials and Equipment	*Classroom activities and recess times should not include equipment that might be touched by multiple students. Due to the increased cleaning required, it is best to decrease the number of toys/equipment available to children. Remove toys and other items that cannot be easily cleaned and disinfected.	*Remove playground equipment that is typically shared usage that is taken out to the playground (box of equipment in the entry). *Due to the limit of movement, classes will not be going to the library at this time. Develop a process whereby the library books or resources are circulated through the classrooms. *When resources are returned to the library, they shall be held for 24 hour before returning to circulation. *PAA courses will be schedule as per timetable using block scheduling. Increase hand hygiene practices and ensure before, during and after class cleaning. Use disinfectant wipes to clean tools and equipment. If possible, encourage individualized too kits. *Commercial cooking programs must adhere to the Gov't of SK Restaurant & Licensed Establishment Guidelines.	The school librarian will pick up materials from cohorts in the morning. Request of materials will happen ongoing throughout the day, while attempting to do as many "bulk" deliveries at once. Materials coming back to the library will not be circulated again for a minimum of 24 hours. Access to the library will be limited. While work stations may be utilized for individuals, access to the materials in the library will be restricted. Junior end P.A.A. classes will have extra precautions put in place by the school planning team, as both physical distancing and cleaning routines are needed. Hands on senior classes such as construction have been moved to semester 2 and safety guidelines will be developed at that time.
6	Extra-Curricular	*Plans for extra-curricular activities and other gatherings will be developed in consultation with the Chief Medical Health Officer once the group/gathering capacity limits for fall 2020 are known.	*To be developed in the Fall following further direction and guidelines as set out in Re-Open Saskatchewan and consistent with SHSAA.	There will be no extra-curricular activities or clubs until further direction from SECPD is provided. Parent grad meeting that normally happens in November will be addressed closer to the time.
7	Facilities	*Consider modifying room configurations to promote physical distancing. Where practical, the use of physical barriers (i.e. engineered controls) may be established where distancing cannot be achieved.	*SECPD will provide portable table-top partitions for schools to be used in small group instruction (need for RTI, Counsellors, etc.) based on enrolment: <100:5 partitions; 100-299: 10 partitions; >300: 15 partitions. *Provide partitions for Admin Assistants where requested or signage at door – seek from Principals.	Partition check out and cleaning procedure has been developed and monitored by Learning Support Teacher.
	Facilities	*Ensure adequate soap and hand sanitizer in each building, especially near entrances. Make disinfectant wipes available for wiping down frequently used surfaces.	*SECPD will provide hand sanitizer for each learning space and all entrance ways. *Students shall be taught to use hand sanitizer for all transitions. *Schools shall provide disposable placemats/paper towels for desks when students are eating lunch. *At the conclusion of all classes where a student transition will occur, desks must be cleaned and disinfected. SECPD will provide disinfectant wipes and gloves for this process. *Following the usage of technology, the keyboard, mouse and touch screen must be wiped with disinfectant. When using a disinfectant wipe, gloves must be worn. Wipes and gloves will be provided by SECPD.	Hand sanitizing/washing is required of all staff and students whenever they enter or re-enter the school building. Hand sanitizer dispensers have been placed at all entry ways and in all learning spaces for student and staff use. Homeroom teachers will teach students to use hand sanitizer for all transitions and provide time for this to happen. Students are not transitioning to other classrooms outside the cohort. Staff are familiar with the SDS sheets regarding the safe use of hand sanitizer and will supervise student use of hand sanitizer
	Facilities	*Signage may be used to remind parents and guardians not to enter the facility if they are sick. Signs should be posted at school entrances.	*SECPD will provide signs for all school entrances regarding illness, physical distancing and hand hygiene. These will be delivered at the August admin meeting.	SECPD signs regarding illness, physical distancing and hand hygiene will be posted at all school entrances.
	Facilities	*Signs and markings in hallways should be considered to limit cross-exposure.	*Schools should identify traffic flow that best supports physical distancing. Signs have been ordered by SECPD and will be delivered at the August admin meeting.	General traffic flow (similar to vehicles) Controlled flow of students/staff in commons areas: arrows will be marked on the floor of the hallways and students will be taught to walk on the right with adequate spacing between themselves and others.

	Facilities	*Establish a plan to prevent mingling of groups in washrooms, and to minimize the number of shared surfaces.	*Schools should develop procedures for limiting the congregation of people/clustering. *Schools shall consider staggered/scheduled washroom breaks and increased surveillance of the areas.	<p>Washrooms will be limited to two students at a time. Students will post a card to indicate that the washroom is occupied. Hallway floor spots will indicate where to stand while waiting.</p> <p>Cohort teachers will do their best to limit bathroom use during staggered breaks. When this isn't possible, students will still be able to follow the above procedure.</p> <p>An emergency bathroom will be available in the shop.</p> <p>K-3 will use the bathroom provided in their classroom. 4-6 cohort, as well as 7/8 cohort will use bathroom in east end. 8-9 cohort and 10-11-12 will use main bathrooms.</p>
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8	Cleaning & Sanitation Guide	*Frequent cleaning and disinfection are important to prevent the spread of the disease.	*Custodial staff shall provide frequent cleaning (twice/day) of washrooms, door knobs, light switches which shall be documented to ensure completion. *HR shall work with the unions to adjust custodial schedules so that caretakers are in the building when students/staff are in the buildings.	Custodial staff will have a schedule that supports high contact surfaces being cleaned multiple times per day.
	Cleaning & Sanitation Guide	*All disinfectants used must be approved by Health Canada (DIN or NPN number). All label instructions for disinfectants, including contact time, should be followed.	*SECPSD facility staff will provide and ensure requirements are met.	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*A school-wide plan for enhanced cleaning and disinfection should be established using the current provincial guidance. Roles and responsibilities, staff training where needed, and a maintenance schedule are recommended. Items/objects that cannot be effectively cleaned/disinfected daily or between classes should be removed for the time being.	*SECPSD facility staff will provide *Custodial staff is being supported by facility staff	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*Increase cleaning and disinfection of commonly contacted areas.	*Leave lights on and classroom doors open throughout the day to reduce contact. *Increased cleaning of these areas as above. *When possible, prop outside doors open when there are groups of people entering or leaving the building.	As part of start-up discussions, with ongoing monitoring and adjusting. Break-time supervision has been revamped to suit a cohort school.
	Cleaning & Sanitation Guide	*Any food contact surfaces, including water fountains/dispensing equipment, must be disinfected with a product safe for food surfaces or immediately rinsed following disinfection.	*Encourage students and staff to bring their own water bottles. *Water fountains will have hand sanitizer readily available for use before and after accessing the fountain. *Clean these areas regularly. *Classroom cleaning if used for lunches. *SECPSD will provide the disinfectant, wipes and gloves.	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*Garbage bins should be emptied frequently.		As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*Sanitation/cleaning procedures will need to be implemented to support multiple users accessing technology.	*Wipes will be provided to clean technology – put on carts, station, and in the labs.	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*Indoor shared spaces and structures that cannot be cleaned and disinfected between groups should not be used.	*Restrict access to student lounges and gathering places unless cleaning can be promptly provided between student use.	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	Wear disposable gloves when cleaning blood or body fluids. Wash hands before wearing and after removing gloves. They must be changed after every interaction and when changing tasks. Beyond this situation, glove use is not required nor recommended.	*Products have been purchased through Learning Support Team.	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*Ensure the school is well stocked with hand washing supplies at all times, including soap, paper towels, waste bins and, where appropriate, hand sanitizer with a minimum of 70 per cent alcohol approved by Health Canada (DIN or NPN number).	*SECPSD facilities department will provide to ensure quality and specifications are met. May purchase through Central Purchasing if it can be timely and meet our needs.	As per SECPSD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Cleaning & Sanitation Guide	*Store hand sanitizer out of the reach of young children and supervise its use.		As per SK Government Primary and Secondary Educational Guidelines.

9	Guidelines for Illness in Care	<p>*Promote proper hand hygiene practices for staff and students. Practices must include using soap and water when hands are soiled and hand sanitizer when visibly clean. Although general use containers need to be available, where possible, students and staff should have their own hand sanitizer.</p> <p>*Supervise the use of hand sanitizer with young children.</p>	*As previously explained.	Promotion of proper hygiene and practices as outlined in Section 3.
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Guidelines for Illness in Care	*Checking temperatures, detailed screening or requiring COVID-19 testing of students and staff are not required or recommended at this time, based on current evidence.		As per SK Government Primary and Secondary Educational Guidelines.
Guidelines for Illness in Care	*An illness administrative procedure with precautions specific to COVID-19 will be created by school divisions. Symptoms of illness that are not consistent with COVID-19 should continue to be managed per existing policies.	*AP has been developed and is in the process of being approved – possible Appendix addition per provincial HR group specific to COVID-19.	AP 315 – Appendix A – Students with COVID-19 Symptoms https://www.secpsd.ca/DivisionInformation/policiesprocedures/Administrative%20Procedures/AP%20315%20-%20Appendix%20A%20-%20Students%20with%20COVID-19%20Symptoms.pdf
Guidelines for Illness in Care	*Students and staff who are sick should be advised to stay home. Not all symptoms of illness need to be subject to this requirement (i.e. headaches, cramps, etc.) Staff would not be required to enter the school when sick to create plans for substitute teachers.	*Develop a reporting process and a communication protocol with Public Health (AP) to be shared with schools.	RRS will follow the reporting process and communication protocol as outlined by Public Health
Guidelines for Illness in Care	*All parents, guardians, students and staff who are confirmed to be COVID-19 positive and/or under mandatory self-isolation must not enter the school. Instead, they must stay home and self-isolate. Students and staff can return to school once they are cleared by public health.	*Require clearance from Public Health before returning. We will work with our regional health officials to develop this process.	RRS will follow the reporting process and communication protocol as outlined by Public Health
Guidelines for Illness in Care	*Schools should identify an appropriate isolation area for anyone with COVID-19 symptoms who are not able to immediately leave the facility. If a student develops symptoms at school or upon arrival at school, the student should be isolated from other students and the parent or guardian should be notified to pick up the student immediately. Provision for supervision of the student must be in place.	*Government guidelines are explicit and to be followed.	Teacher work room has been designated as isolation area. Supervision of this area is flexible to each situation. RRS will monitor daily attendance using the Edsby Data System and will follow up on absences as usual to ensure student safety. If a student develops symptoms at school or upon arrival at school, the student will be isolated from other students, and the parents or guardians will be notified to pick up the student immediately. Provision for supervision of the student will be in place. Until parents arrive, PPE will be provided for the student to wear. Parent/guardian will call the office upon arrival at the school and student will be escorted to parent's vehicle.
Guidelines for Illness in Care	*If a separate room is not available, the student needs to be kept at least two metres away from other students and staff.		As per SK Government Primary and Secondary Educational Guidelines.
Guidelines for Illness in Care	*If the student requires close contact and care, staff must wear a procedural/surgical mask and eye protection during all interactions with the sick child, and should try to avoid contact with the student's respiratory secretions.		As per SK Government Primary and Secondary Educational Guidelines.
Guidelines for Illness in Care	*Once the student leaves, staff must wash their hands and ensure all areas that the sick student touched are cleaned and disinfected. Items that cannot be cleaned and disinfected should be removed from the area and stored in a sealed container for a minimum of three days.		As per SK Government Primary and Secondary Educational Guidelines.
Guidelines for Illness in Care	*All staff must self-monitor for symptoms and use the online Saskatchewan COVID-19 Self-Assessment Tool.	*Use social media to encourage use and access to the Sask COVID Self Assessment Tool. Add a link to documents on all media sites. *Have a questionnaire landing page appear when logging into computers.	Staff will be required to complete the Saskatchewan COVID-19 Self-Assessment Tool daily prior to attending work. This tool will be shared on RRS website, as well as put into our school start up newsletter.

	Guidelines for Illness in Care	<p>*Except when in close contact with a sick student, masks and eye protection are not required, beyond those used by staff as part of their regular precautions for hazards normally encountered in the workplace. They should only be used when all other controls have been fully explored.</p> <p>*Update: As per provincial release on August 11th, 2020, masks for Grade 4-12 students on buses and in high density areas are recommended as well as for Grade 9-12 students in classes</p>	<p>*Schools should develop a PPE kit (gloves, masks, eye coverage) to have available for staff during times when students are sick.</p> <p>*SECPSD will provide masks.</p>	<p>As per SK Government Primary and Secondary Educational Guidelines.</p> <p>PPE kits (gloves, masks, eye coverage, plastic bags etc.) will be located on the east cupboard of the principal office and available for staff during times when students are sick.</p>
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		when physically distancing is not possible. It is recommended all staff wear masks.		
10	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)	*Proper hand hygiene must be practiced before and after eating.	*Teach hand washing hygiene in the Significant 72 (K-12). Remind as needed. Monitor and model.	Homeroom teachers will teach/review proper hand hygiene and other safety practices (ie. Avoid touching face, cough/sneeze into your arm etc.) during the first days of school. Hand hygiene protocol signage provided by the school division will be posted throughout the school building. Students will be required to wash their hands before and after eating. This will be monitored by staff.
	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)	*School-supplied food should be delivered directly to the classroom. Students should eat lunches in their classrooms.	*This applies to breakfast and lunch programs (nutrition programs) *Schools purchase disposable placemats or use paper towels to cover surface *Lunches to be eaten in classrooms in student’s desk	If / when hot lunches occur, they will be run through local businesses and individually packed for students. Students will be required to use paper towels to cover the surface of their desks prior to eating and will be asked to throw them away with their garbage when they are finished.
	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)	*No self-serve or family-style meal service. There should be no common food items. Food should be served in individual portions to each child by a designated staff member.	*Food should be served in individual portions to each child by a designated staff member.	See above box
	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)	*Utensils should be used to serve food items. Reusable utensils must be cleaned and sanitized after each use.		Buffet style meals, such as our Christmas meal, will not happen in the old format.
	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)	*Food from home must not be shared with other students and should be stored with the student’s belongings.		No class food items, such as birthday cupcakes, will be permitted into the school.
	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)		*This applies to breakfast and lunch programs (nutrition programs) – does not apply to commercial cooking. The coordinator/lead must have their Food Safe Certificate. Schedule volunteers by cohort and limit their access to only the places they need to be in the building. *Ensure all food preparation safety guidelines are followed (including sanitation and cleaning of the space).	Foods class in the senior end has been shifted to semester 2 and we will re-evaluate the provincial and division guidelines closer to that time.
	Nutrition Programs (Breakfast & Lunch Programs – including hot lunches)	*Students are not allowed to participate in food preparation.	*Commercial Cooking Course and Associated Cafeterias. Precautions taken must follow the direction of the CMHO and Re-Open Saskatchewan including the Restaurant & Licensed Establishments Guidelines as applicable.	Not applicable to RRS at this time
11	Mental Health and Social-Emotional Supports	*Supports for the health and wellness of students and staff will be provided, including helping students understand the importance of preventative measures that are in place and practicing proper hand hygiene and coughing/sneezing etiquette.	*as previously outlined	As previously outlined

	Mental Health and Social-Emotional Supports	<p>*School division and school leaders are encouraged to implement trauma-informed practice to support students, staff and families. Trauma-informed practice includes: providing inclusive and compassionate learning environments: understanding coping strategies; supporting independence; and helping to minimize additional stress or trauma by addressing individual student needs.</p>	<p>Staff: *All teaching staff will participate in Resilient Learners book study. *All teaching staff will participate in two-day trauma workshop (June 29 & 30). *All school staff participate in self care module (May 25, 2020). *All RTI staff participating in a book study. *Participating in learning opportunities and following the work of Jodi Carrington and Kevin Cameron. *Access to EFAP for all employees.</p> <p>Students/Families:</p>	<p>RRS Staff participated in a self-care module on May 25, 2020.</p> <p>RRS staff participated in a two day trauma workshop on June 29 and June 30 2020.</p> <p>New staff have these Professional Developmental opportunities available to them through the PD Hub.</p> <p>RRS staff will be working alongside division team leaders to complete the Resilient Learners book study over the course of the 2020-2021 school year as well as receiving PD that follows the work of Jody Carrington and Kevin Cameron.</p> <p>RRS staff can access mental health support through EFAP</p>
			<p>*Student Services Counsellors prepared and delivered self help modules, “kitchen talk,” and continue to support students through virtual counselling sessions. *Resources posted to SECPSD website. *Mental Health Consultant position approved by Board of Education and has been hired. Created above modules. *Continued leadership in VRA and HUB. *Student Services Counsellors also have a Family Liaison role to support families. *SECPSD will continue to use ThoughtExchange to collect feedback from families and stakeholders.</p>	<p>Melanie Graham and the rest of student services will continue to support RRS students, staff, and families through virtual counselling.</p>
	Mental Health and Social-Emotional Supports	<p>*The Ministry of Education will continue to offer supports for mental wellness, including but not limited: *a resource posted on Saskatchewan.ca to assist parents and caregivers *working with Kids Help Phone to promote their professional counselling services, which are available 24 hours a day via phone, online chat or text, as well as their database of local community resources *working with SaskTel to prevent and respond to bullying, cyberbullying and promote healthy relationships through the Be Kind Online website, which includes a number of resources and tools *providing a provincial license for Respect in Schools for all staff, and *Offering grants to school divisions to support mental health and student safety training initiatives</p>	<p>*Links to the Ministry of Education supports can be found on SECPSD website and are pushed out to school level websites</p> <p>*<i>Respect in Schools</i> module will be placed on the PD Hub and will be made available to all staff. *<i>Teach Mental Health</i> and <i>Bringing Mental Health to Schools</i> is available and promoted on our PD hub. *SECPSD will continue to access the grants provided to support on-going training – specifically VTRA.</p>	<p>Links to the Ministry of Education supports can be found on SECPSD website and are pushed out to school level websites</p> <p>Staff has been trained in VTRA protocols (Level 1 and Level 2)</p>
	Mental Health and Social-Emotional Supports	<p>*Saskatchewan’s provincial curricula provide opportunities for students to learn about health, well-being and student safety.</p>	<p>*<i>Mind Up</i> and <i>Teen Mental Health</i>, student resources, will continue to be used by SECPSD to supplement the provincial curriculum *A Mental Health Consultant has been hired to support the leadership of this work.</p>	<p>Social Thinking, Mind-up and Teen Mental Health student resources will continue to be used by RRS staff to support the provincial curricula.</p>

12	Students with Intensive Needs	*Students with additional needs may require updated assessments and revised individual goals.	*This aligns with SECPSD's current practice (see Learning Support Calendar).	This aligns with SECPSD's current practice (see Learning Support Calendar).
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	Students with Intensive Needs	*For personal interactions conditions must be created to allow for the provision of supports within a safe and secure environment, which may include the school setting or other appropriate spaces.	*With the opening of schools, programs will be delivered in schools within an appropriate setting for all students that are able to physically attend. *For students who are unable to physically attend, their IIP will include planning for an appropriate learning environment. *Community based interactions are not approved at this time (i.e. bowling, work experience, grocery shopping)	As per SECPD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Students with Intensive Needs	*All health and safety measures must be in place and communicated with the relevant staff and family prior to the provision of the service.	*Health and safety measures for personal hygiene for IN students and staff supporting will be developed and communicated to staff and families by LST.	As per SECPD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Students with Intensive Needs	*All engagements will occur in a supervised setting, which may include the school or other appropriate spaces, and staff will not enter into private residences or provide personal transportation.	*Seeking clarification on personal transportation. As this is stated, it is problematic.	Currently, RRS will not be entering into private residences or providing personal transportation.
	Students with Intensive Needs	*Other methods of providing service or additional precautions may be suggested for those with compromised immune systems, in consultation with a medical professional.	*IIPs will be updated for students who are unable to attend physically which may include alternate delivery (Home Bound).	As per SECPD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
	Students with Intensive Needs	*Consideration will be given to the directions given by the professional governing body of the staff providing the supports.		
	Students with Intensive Needs	*It may not be possible to support all students with intensive needs in-person due to health and safety guidelines.	*IIPs will be updated for students who are unable to attend physically which may include alternate delivery (Home Bound). *Schedule EA support to limit exposure so that the student is supported by the same person consistently. In order to facilitate break-times for EA's that work with students who need supervision during recess and noon hours limit the coverage to a single EA (2 EA's for the single student) and record for contact tracing. *Limit the number of rooms the student and the EA are accessing. *Designated technology for the student. *Prepare sensory kits/buckets specific for each student and schedule access to sensory rooms (ensure cleaning and sanitization in between students).	As per SECPD directions in the column to the left. As per SK Government Primary and Secondary Educational Guidelines.
13	Communication Plan and Process	*Multiple modes of communication will be utilized.	*A variety of modes of communication will be used. *We will use our system level webpage at < www.secpsd.ca > to post updates and information. These communications are automatically pushed out to each individual school website. *We will use our system Twitter <@SECPD>. *We will use our system Facebook page at <South East Cornerstone Public School Division>. *We also use School Messenger, both voice and email, to communicate directly into homes. We have established texting through School Messenger for many families as well. *A communication plan will be developed in the first week of August and implemented at that time. *We also use ThoughtExchange to gather information and feedback to assist in identifying needs.	Our website will remain up to date with current health and safety procedures. When new information goes up, Facebook, Twitter, sometimes SeeSaw, and School Messenger will be utilized, directing stakeholders back to the website. A start-up school newsletter will be developed and distributed to families.

14	Transportation	*The following transportation protocols could be considered for implementation:	*Email communication to bus parents at the beginning of August outlining all SECPD protocols with an ask to advise if they are going to opt out of ridership. *In-town buses will be moved to a 1 km ridership. *Sacred Heart and St. Mary's routes from Spruce Ridge becomes responsibility of Holy Family to limit multiple uses of same bus on routes. *If switching/altering routes, will need to work with HR and unions.	First Student will be carrying out this process in Radville, in conjunction with Transportation department of SECPD. Field trips and extracurricular are not permitted at the current time.
	Transportation	-Student should be assigned seats and a record of this seating plan should be kept in order to assist with contact tracing in the case of a student being confirmed with a case of COVID-19. Students who live in the same household should be seated together.	*Seating plans will be developed for both rural and urban routes. *Load from back to front with families sitting together. *Guest Rider clause will not be available for this year. *Develop process to take attendance on the bus. *If switching/altering routes work with HR and unions.	Bus students will have assigned seats and a record of this seating plan will be visible at the front of the bus and in the school office. Buses will be loaded from back to front with families sitting together. Attendance will be recorded by bus drivers to allow for easier contact tracing in the event that this is required. Guest riders will not be permitted for the 2020-2021 school year.
			*Share SECPD protocols with First Student, Pheasant Rump and Ocean Man.	As per SECPD directions in the column to the left.
	Transportation	-Partitions around drivers can be considered.	* Update: All drivers are asked to wear masks. All students in Grade 4-12 will wear masks when on the bus. *Due to structure of buses and insurance we will not install partitions.	First Student will be carrying out this process in Radville, in conjunction with Transportation department of SECPD.
	Transportation	-Cleaning and sanitation of buses or other vehicles used to transport students is required between each run. Recreational travel requiring vehicles, such as field trips, is not permitted at this time.	*Transfer buses need to be wiped with provided disinfectant before they are reloaded and will also require seating plans. *Cleaning products will be provided by SECPD for all student transportation. *Double runs have been eliminated.	First Student will be carrying out this process in Radville, in conjunction with Transportation department of SECPD.
	Transportation	-Parents will be asked to transport their own children where possible.	*If parents are bringing children to school and if there are more children walking, there will be a need to revisit safety patrol processes.	Students are not to be dropped off earlier than 8:45 to ensure adequate supervision of designated cohort areas and drop off zones.
	Transportation	-Encourage pickup and drop off of students outside of the building, unless there is a need for the parent or guardian to enter the school.	*Remind families that are providing transportation to remain outside of the school facility.	The bus lane will not be utilized to ensure safety of cohort designated areas. Parent drop off will be from the street, as mentioned in section 4 of this document. Staff will supervise this area in morning drop off and afternoon pick up.
	Transportation	-If parents or guardians must enter the school, they should maintain physical distancing from staff and other children, and be reminded to practice diligent hand hygiene.	*Signs will be provided by SECPD for all entrances to the schools.	Parent/guardian access to the school is currently restricted. If situations arise that require parents/guardians to enter the building, they will be required to wear a mask, sanitize their hands using the provided hand sanitizer and report directly to the office.